Cleaning your chromebook?
READ THIS FIRST!

Cleaning the Chromebook:

1. Turn off the power to your chromebook.

2. Use a commercial computer screen wipe OR make a mixture of equal parts of white vinegar and distilled water and spray a small amount on a soft, clean cloth. The cloth should be just damp - not wet. An old, cotton t-shirt works well for this.

3. Use the damp cloth to GENTLY wipe the screen and keys of your device. Support the back of the screen with your other hand. Never open the chromebook all the way to flat - this is bad for the hinges.

4. Close the device and wipe the outside with the same cloth.

5.. Use a DRY cloth to dry your device completely.

Cleaning the Case:

1. Gently remove the chromebook from its case.

2. Use a commercial disinfecting wipe - Clorox or Lysol for example - to wipe all the surfaces of the case - inside and out.

3. Don't forget to clean inside the pocket and in all the cracks and crevices of the case. One of the dirtiest spots on most cases is the crease between the pocket and the case on the outside.

4. Be sure to allow the case to dry completely before putting the chromebook back inside!

5. If you do not have disinfecting wipes, you can also use the same vinegar and distilled water mixture you used on the chromebook itself.

Tightening and Replacing Screws:

On some models of chromebook, the screws on the bottom of the device tend to get loose and fall out. It is a good idea to periodically turn the chromebook over and check the screws. Use a small screwdriver to gently tighten the screws until they are snug. If you lose a screw - we have extras in the media center at no charge.